

*Dance Alive! Dance Studio*  
Registration / Policy Statement 2009-2010 Season

After thoroughly reading, please sign this form to acknowledge your understanding of our policies and your financial responsibilities. This form will be kept on file at Dance Alive! for future reference if necessary. You are welcome to receive a copy for your records.

- A registration fee of \$15.00 for one dancer or \$25.00 per family and first months tuition is due BEFORE your dancer can take their first class. Tuition payments & registration fees are non refundable and non transferable. No credits or refunds will be given for missed classes or withdrawal from classes.
- A waiver and release of all claims, policy statement & registration form must be completely filled out & signed before dancers can attend classes.
- **TUITION PAYMENTS & BILLING:** Tuition is due in full at the first class of the month; no later than the 10<sup>th</sup> of the month. Any account with an overdue tuition balance on the 15<sup>th</sup> of any given month will incur a \$10.00 late fee. Each time a "Reminder" invoice is sent the account will be charged a \$1.50 billing fee. Dancers associated with an account where the tuition balance is 2 months overdue will not be allowed to participate in classes until the balance is paid in full. We reserve the right to withhold participation in recital for any fees remaining un-paid.
- **MAY/JUNE TUITION** is due together and must be paid in full by the extended due date of May 14<sup>th</sup>.
- All balances including May/June tuition must be paid in full before you can purchase recital tickets.
- Accounts will be charged a \$25.00 fee for checks returned unpaid due to NSF. Accounts must be brought up to date within 10 days. Any account with excessive NSF checks may be required to pay with cash or money order only.
- **RECITAL COSTUMES:** A \$25.00 PER COSTUME deposit is due December 1<sup>st</sup>. Costume balances are due IN FULL by February 1<sup>st</sup>. Accounts will be charged a \$10.00 PER WEEK late fee for overdue costume balances. Costume fees are non refundable and non transferable. Costume will not be delivered to dancers when a balance remains due.  
**NOTE:** Unless advised otherwise *in writing* from a parent or guardian, every student enrolled at Dance Alive! Dance Studio will be ordered a recital costume for each class in which they are enrolled on December 1<sup>st</sup>. Once costumes are ordered, you (the account under which the student is registered) are financially responsible for the full cost of all costumes ordered. Costume fees range from *approximately* \$45.00 to \$95.00 per costume.
- Parents will be financially responsible for any studio property damaged by their child.
- **NEWSLETTERS:** Newsletters and other important information & reminders will be sent via e-mail. Anyone not supplying an e-mail address will be responsible for obtaining a copy of the newsletters and postings from the studio office. All newsletters, order forms, postings, etc are posted on our website. [www.dancealivedancestudio.com](http://www.dancealivedancestudio.com). Dance Alive! makes every effort to keep parents informed and involved regarding their child's dance education. Parents must be responsible for reading all information forthcoming regarding studio events, policies, deadlines, important announcements. Dance Alive! will not be held responsible for missed information due to change of e-mail address or disregard of e-mail notices. If your e-mail changes, please visit the website to re-join the mailing list.
- For their own safety, dancers who miss the class warm up cannot participate in class.
- Parents using the waiting area are asked to be respectful of all children present by keeping conversations low & suitable for children. Cell phone ringers should be turned down. Parents must be responsible for picking up their children on time. Our staff cannot be responsible for the care of your children in your absence or tardiness in picking them up.
- Our Teaching Faculty and office staff are always willing to help! Please contact us at ANY time with questions or concerns. Your child's quality dance education is our priority!

I have read and understand the policy statement and will be in compliance with all mentioned requirements and any & all addendums and additions as they occur.

Signature \_\_\_\_\_ Date \_\_\_\_\_